Enrolling in Direct Deposit with Canelink

To setup direct deposit, please login at canelink.miami.edu with your username and password. Click on the “Go to Student Center” button:

Under the “Finances” section, click on the drop-down menu and select “Enroll in Direct Deposit.” Click on the double-arrow button to the right of the menu to confirm your selection.

At the next screen, click on the “Enroll in Direct Deposit” button.
Direct deposit can only be setup with a domestic bank account. Select the radio button next to “Intention to transfer funds to a domestic bank account” and fill out the fields in the form below with your bank account information. Please confirm with your bank that you have the correct information. The “Nickname” can be any name you wish to save as this account’s profile name. When you have finished filling out all of the fields, click on the “Next” button.

Add Bank Account Details

Enter the bank and account details below and click next to proceed. If your bank is not listed, please contact the Bursar’s Office.

Bank Details

- Intention to transfer funds to a foreign bank account
  The University of Miami’s system does not process refunds directly to foreign financial institutions. Students who intend to transfer their refunds to a foreign bank account will receive their refunds via paper check and will not have the option to receive direct deposit. Please click here to refer to the Office of Student Accounts webpage for more information.

- Intention to transfer funds to a domestic bank account
  Enter the bank and account details below and click next to proceed. If your bank is not listed, please contact the Office of Student Accounts.

Nickname
Account Type
Routing Number
Account Number
Confirm Account Number
Account Holder

Bank Location is United States
Currency used is US Dollar

You will need to read the agreement and accept the terms in order to enroll in direct deposit. Once you have read the agreement text, check the box next to “Yes, I agree to the terms and conditions of this agreement.” Click on the “Submit” button to confirm your choice.

Manage My Bank Accounts

Agreement

Review the agreement and click Submit to complete this transaction.

Bank Details

The following account will be added to your Bank Account List:

(Your information here.)

I hereby authorize the University of Miami, in accordance with the rules and regulations of the National Automated Clearinghouse Association, to credit and/or debit the bank account referenced above. I confirm that I am the primary account holder listed on this account OR that I am authorized to use this account by the account owner. I understand that I must update my bank account information on this web page in the event the bank account is closed or in the event I should establish a separate account where I would prefer for my refunds to be deposited. I understand that failure to update this information in a timely manner could lead to delays in the issuance of any refunds that I may be owed.

I agree to the terms and conditions of this agreement.

The agreement is dated: (Today’s date.)

[ ] Yes, I agree to the terms and conditions of this agreement.
Once you have successfully added a bank account, click on the “Proceed to Enroll in Direct Deposit” button.

At the next screen, click once again on the “Proceed to Enroll in Direct Deposit” button.
Click on the **drop-down menu** and select the bank account you wish to use for direct deposit. If you have saved more than one bank account profile in Canelink, you will see multiple accounts listed here. Confirm your selection by clicking on the “Next” button.

Please read the agreement below. If you agree to the terms, check the box that reads “Yes, I agree to the terms and conditions of this agreement.” Click on the “Submit” button to confirm your choice.

You are now successfully enrolled in direct deposit!
Modifying Your Direct Deposit

To change your direct deposit bank account information, you must create a new bank account profile. Go back to the “bank accounts” tab under “Account Services” and click on the “Add Account” button.

Once you have saved a new account profile, go to the “direct deposit” tab and click on the “Modify Direct Deposit” button.

You will see all saved bank account profiles listed. Click on the “Proceed to Modify Direct Deposit” button.
Click on the drop-down menu and select the account to setup direct deposit with, then click on the “Next” button.

Please read the agreement below. If you agree to the terms, check the box that reads “Yes, I agree to the terms and conditions of this agreement.” Click on the “Submit” button to confirm your choice.

You have now updated your direct deposit information!
If you wish to delete a previously saved bank account profile, go to the “bank accounts” tab under “Account Services.” You will see all currently-saved bank account profiles listed below.

*Note that you can only delete a bank account profile that is not currently active for direct deposit.*

Click on the trashcan icon next to the profile you wish to delete.

Click on the trashcan icon next to the profile you wish to delete.

At the next screen, click the “Yes” button to confirm your choice.